



FY 24-48  
Requested CIP

March 20, 2023  
6:30 p.m.

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# Cumberland County Capital Improvement Plan

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**Cumberland County is required to adopt and balance a 5 Year Capital Improvement Plan.**

**As part of new philosophy from Board of Supervisors and County Administration, the County will be preparing a 25 year Capital Improvement Plan, 25 year Public Facilities Master Plan and modify the previously used process.**

**Why?**

- **Captures the true immediate and long term needs of both County, Courts, Public Safety, and Schools.**
- **Allows for proactive versus reactive fiscal planning.**
- **Manages expectations for future spending and planning needs.**
- **Helps manage, shape, and contribute to the County's Comprehensive Planning.**



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# Capital Improvement Plan

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## Previous Process

**CIP Team -> Planning Commission -> Board of Supervisors**

**\* CIP Team ranked need of certain identified projects, projects reviewed with Planning Commission for recommendation to the Board of Supervisors.**

## New Process



**CIP Team -> Board of Supervisors -> Planning Commission -> County Administrator's Recommended Budget -> Board of Supervisors**

**\* CIP Team provides facility need and replacement cycle data, data presented to the BOS, BOS identifies priorities for PC review, PC reviews priorities for County Administrator recommended budget.**



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# Capital Improvement Plan

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## **Board of Supervisors Vision, Priorities, and Parameters**

- 1. Focus on short, medium, and long range planning efforts.**
- 2. Solutions for Courthouse and Administration Complex needs and Luther P. Jackson Complex.**
- 3. Dovetail 25 Year CIP with Public Facility Master Plan and Comprehensive Plan.**
- 4. Build in appropriate replacement cycles for all County owned infrastructure.**

**The focus of this evening's discussion will be on the 1-5-25 year outlook, with a particular focus on year 1.**





	FY 24	FY 25	FY26	FY 27	FY 28
<b>Department</b>					
<b>Community Operations</b>					
General Facility Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Vehicle Replacements	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Equipment - Skid Steer	\$50,000				
Extension Office Repairs	\$60,000				
Courts HVAC Replacement/Repair	\$125,000				
Fence Improvements		\$50,000			
Paving - Hamilton	\$125,000				
Roof Replacement Cycles			\$250,000		\$140,000
HVAC Replacement Cycles	\$50,000		\$150,000		
Animal Control Renovations			\$60,000		
Consolidated Generator -PW					\$50,000
Administration Parking Lot	\$250,000				
PW Shop Remodel					\$500,000
LPJ Facility Renovations					
<b>Total Community Operations</b>	<b>\$785,000</b>	<b>\$175,000</b>	<b>\$585,000</b>	<b>\$125,000</b>	<b>\$815,000</b>

Department/Agency: Public Works		Justification Code: Other		
Project Title: General Repairs		Priority:		
<b>Description</b>				
This line item would cover general improvements that need to be completed annually for the Public Utilities system.				
<b>Impact if Request is Not Approved</b>				
Public Utility infrastructure that requires non-planned improvements will need funding from the general fund.				
<b>Impact on Future Operating Costs</b>				
N/A				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				<b>\$250,000</b>
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

Department/Agency: Public Works		Justification Code: Other		
Project Title: Vehicle Replacements		Priority:		
<b>Description</b>				
This line item would address the need for the County to maintain a routine replacement cycle for vehicles.				
<b>Impact if Request is Not Approved</b>				
Currently the County maintains a fleet with vehicles high on mileage with high levels of repair costs. Safety of the public and of staff is also of concern when operating vehicles with high mileage.				
<b>Impact on Future Operating Costs</b>				
Repair costs and fuel costs will decrease.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				<b>\$425,000</b>
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Increased efficiency		
<b>Project Title:</b> Skid Steer		<b>Priority:</b>		
<b>Description</b>				
Purchase of skid steer to use on numerous county projects. Also will be very helpful for snow removal.				
<b>Impact if Request is Not Approved</b>				
Currently and will have to continue to do some work by hand; and rent this equipment and try to get as much done with during the rental time frame.				
<b>Impact on Future Operating Costs</b>				
With this equipment we will save on staff time and continuous rental costs.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				\$ 60,000.00
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$60,000				
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Increased efficiency		
<b>Project Title:</b> Admin - Courts HVAC and Lights		<b>Priority:</b>		
<b>Description</b>				
Upgrade the current lighting and HVAC system. Removal of asbestos ceiling tiles will be involved in this project.				
<b>Impact if Request is Not Approved</b>				
Currently losing around 30% of heating and air in the crawl space, causing units to run more, which causes energy bills to increase.				
<b>Impact on Future Operating Costs</b>				
With the upgrade, building will be more energy efficient.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				\$ 125,000.00
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$125,000				
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Increased efficiency		
<b>Project Title:</b> Hamilton Transfer Station Driveway		<b>Priority:</b>		
<b>Description</b>				
Pave the driveway and area Infront of trash bins at Hamilton Transfer Station. We receive complaints about the pot holes and conditions of the road frequently.				
<b>Impact if Request is Not Approved</b>				
Conditions will continue to deteriorate and complaints will continue.				
<b>Impact on Future Operating Costs</b>				
Continuous repair costs, gravel, equipment, and man hours.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				<b>\$ 125,000.00</b>
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$125,000				
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Other		
<b>Project Title:</b> HVAC General Replacement		<b>Priority:</b>		
<b>Description</b>				
This line item would cover general HVAC replacement cycles.				
<b>Impact if Request is Not Approved</b>				
Infrastructure that requires non-planned improvements will need funding from the general fund.				
<b>Impact on Future Operating Costs</b>				
N/A				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				<b>\$200,000</b>
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$50,000		\$150,000		
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Remove Hazard		
<b>Project Title:</b> Extension Office Basement & HVAC		<b>Priority:</b>		
<b>Description</b>				
Repair wall and waterproof basement. Replace outdated HVAC system.				
<b>Impact if Request is Not Approved</b>				
The basement wall is starting to lean in, causing the basement to leak and eventually collapse.				
<b>Impact on Future Operating Costs</b>				
If the repair does not take place building will collapse.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				<b>\$ 60,000.00</b>
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$60,000				
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Increased efficiency		
<b>Project Title:</b> Admin Parking Lot		<b>Priority:</b>		
<b>Description</b>				
Additional parking for the Administration and Courts. Paved parking lot added to the rear of Courthouse.				
<b>Impact if Request is Not Approved</b>				
Lack of parking will continue to be an issue.				
<b>Impact on Future Operating Costs</b>				
No impacts.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				<b>\$ 250,000.00</b>
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$250,000				
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Department/Agency:</b> Public Works		<b>Justification Code:</b> Increased efficiency		
<b>Project Title:</b> Admin - Courts HVAC and Lights		<b>Priority:</b>		
<b>Description</b>				
Upgrade the current lighting and HVAC system. Removal of asbestos ceiling tiles will be involved in this project.				
<b>Impact if Request is Not Approved</b>				
Currently losing around 30% of heating and air in the crawl space, causing units to run more, which causes energy bills to increase.				
<b>Impact on Future Operating Costs</b>				
With the upgrade, building will be more energy efficient.				
<b>Cost of Project</b>				
Planning/Engineering	Acquisition	Construction	Equipment	<b>Project Total</b>
				\$ 125,000.00
Proposed Financing for Project:				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$125,000				
<b>CIP Forecasting</b>				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

Community Operations Request in Summary:

\$785,000 in total requests for FY 24

Includes much needed infrastructure improvements and replacement.

Proactive approach versus reactive.

Considers requests from citizens as well as facility conditions inventory assessment conducted by staff.

<b>Public Utilities</b>					
Public Utilities General	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Sewer Line Repair - Route 60	\$200,000				
Pump Station Generators		\$60,000		\$60,000	
<b>Total Public Utilities</b>	<b>\$250,000</b>	<b>\$110,000</b>	<b>\$50,000</b>	<b>\$110,000</b>	<b>\$50,000</b>
<b>Judicial Administration</b>					
Renovation/Exapnsion of CH					
<b>Judicial Admin Total</b>					

Public Utilities Request Summary:

\$250,000 in total requests for FY 24.

Includes general repairs and a Sewer Line Repair along Route 60.

Department/Agency: Public Works		Justification Code: Other		
Project Title: General Repairs		Priority:		
Description				
This line item would cover general improvements that need to be completed annually for the Public Utilities system.				
Impact if Request is Not Approved				
Public Utility infrastructure that requires non-planned improvements will need funding from the general fund.				
Impact on Future Operating Costs				
N/A				
Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				\$250,000
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
CIP Forecasting				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

Department/Agency: Public Works		Justification Code: Remove Hazards		
Project Title: Sewer Line Repair		Priority:		
Description				
Sewer line is currently failing, and needs to be repaired before it gets worse.				
Impact if Request is Not Approved				
Line could collapse and possibly cause a sink hole.				
Impact on Future Operating Costs				
Will be more costly if we wait for it to completely break.				
Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				\$ 200,000.00
Proposed Financing for Project: _____				
Can the project be phased in over more than one year? Yes/No				
(If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
\$200,000				
CIP Forecasting				
Project Description	Years 6-10	Years 11-15	Years 16-20	Years 21-25

<b>Fire/Rescue</b>					
Ambulance Replacement	\$500,000	\$500,000	\$500,000		
Auto Load Systems, Stretchers, ETC	\$350,000				
Laptops and EMT Class			\$20,000		\$20,000
Station 1 Renovation				\$200,000	
SBCA Replacement				\$100,000	
AFG Rescue 21 Replacement		\$700,000			
Tanker 22 Replacement					
Brush 4 Replacement					
Brush 3 Replacement					
Engine 4 Replacement					
Brush 29 Replacement					
Tanker 3 Replacement					
Engine 3 Replacement					
<b>Fire and EMS Total</b>	<b>\$850,000</b>	<b>\$1,200,000</b>	<b>\$520,000</b>	<b>\$300,000</b>	<b>\$20,000</b>

Fire and Rescue Requested CIP: \$850,000 to include an ambulance replacement and replacement of auto load systems. Currently applying for an 80/20 grant.

<b>Parks and Recreation</b>					
Gymnasium Renovation		\$1,000,000			
Park Renovations	\$100,000				
Sports Complex Construction					
<b>Parks and Recreation Total</b>	<b>\$100,000</b>	<b>\$1,000,000</b>			
<b>Information Technology</b>					
Fiber Replacement - SO to CC			\$270,000		
Fiber Install - SO to Range Road			\$200,000		
Switch Replacement	\$135,000				
Server Refresh					
Equipment Replacement		\$50,000		\$50,000	
<b>Information Tech Total</b>	<b>\$135,000</b>	<b>\$50,000</b>	<b>\$470,000</b>	<b>\$50,000</b>	

Parks and Recreation Requested CIP: includes \$100,000 in park improvements – funding through solar projects.

IT Requested CIP: \$135,000 for switch replacement

<b>Education</b>					
Roof Replacement IT Building	\$100,000				
Track Improvements	\$480,000				
New Construction - Locker Room	\$120,000				
Central Office Roof	\$50,000				
New Construction - Transportation	\$750,000				
Boiler Upgrade at CCES	\$200,000				
Drainage Improvement	\$150,000				
Restroom/Concession Stand	\$50,000				
CTE/Agricultural/Alt School Roof	\$100,000				
Athletic Field Lighting					\$500,000
Transportation/Storage Facility					
Parking Lot CCES					
Athletic Fields Construction					
Complex Roof (2007)					
Complex HVAC (2007)					
Parking Lot Resurfacing					
CCES Roof Replacement					
CCES HVAC Replacement					
CMS Gym Roof Replacement					
CTE Roof					
<b>Education Total</b>	<b>\$2,000,000</b>				

Schools Requested  
Projects FY 24:

Total of \$2,00,000

Funded through State  
funds, non matching.

Identify One Time Sources of Revenue to Fund CIP

Retire Debt Service

	FY 24	FY 25	FY26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33
<b>Department</b>										
<b>Community Operations</b>										
General Facility Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Vehicle Replacements	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Equipment - Skid Steer	\$50,000									
Extension Office Repairs	\$60,000									
Courts HVAC Replacement/Repair	\$125,000									
Fence Improvements		\$50,000								
Paving - Hamilton	\$125,000									
Roof Replacement Cycles			\$250,000		\$140,000	\$120,000			\$60,000	
HVAC Replacement Cycles	\$50,000		\$150,000				\$15,000			
Animal Control Renovations			\$60,000							
Consolidated Generator -PW					\$50,000					
Administration Parking Lot	\$250,000									
PW Shop Remodel					\$500,000					
LPJ Facility Renovations						\$500,000	\$4,500,000	\$500,000		
<b>Total Community Operations</b>	<b>\$785,000</b>	<b>\$175,000</b>	<b>\$585,000</b>	<b>\$125,000</b>	<b>\$815,000</b>	<b>\$745,000</b>	<b>\$4,640,000</b>	<b>\$625,000</b>	<b>\$185,000</b>	<b>\$125,000</b>
<b>Public Utilities</b>										
Public Utilities General	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Sewer Line Repair - Route 60	\$200,000									
Pump Station Generators		\$60,000		\$60,000		\$60,000		\$60,000		\$60,000
<b>Total Public Utilities</b>	<b>\$250,000</b>	<b>\$110,000</b>	<b>\$50,000</b>	<b>\$110,000</b>	<b>\$50,000</b>	<b>\$110,000</b>	<b>\$50,000</b>	<b>\$110,000</b>	<b>\$50,000</b>	<b>\$110,000</b>
<b>Judicial Administration</b>										
Renovation/Expanson of CH								\$500,000	\$21,500,000	
<b>Judicial Admin Total</b>								<b>\$500,000</b>	<b>\$21,500,000</b>	
<b>Fire/Rescue</b>										

Issue Debt/Cash Fund Future Projects

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# Capital Improvement Plan

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**Questions and Feedback?**

