



# County of Cumberland Virginia

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Date: March 4, 2025

To: Jennifer Crews, Assistant County Administrator

From: Derek Stamey, County Administrator

Re: Sole Source Justification for KCI Professional Services Agreement

The following is written justification for sole sourcing the KCI Professional Services Agreement related to the Cumberland county Communications Tower relocation. The County is in the middle of an extensive radio system upgrade as part of a partnership with the Virginia State Police. The relocation and placement of a tower is paramount to the system's viability.

The County requested guidance from the State Police who provided contact information for a recommended vendor, KCI, who specializes in this type of work. Their scope of work includes a structural analysis of the existing tower, fall radius analysis and letter, location of utilities, geotechnical studies and a foundational design for the placement of the tower. Given the time sensitive nature, and the recommendation from the State Police on the vendor and since the tower is State Police property, I feel that sole sourcing is appropriate for this effort.

Sincerely,

Derek Stamey, County Administrator