



Cumberland Electoral Board Meeting

Minutes

February 7, 2025

Call to Order: The meeting was called to order by Member John Seal, at 2:35 PM.

Election of Electoral Board Officers for 2025: It was properly moved and seconded that the Electoral Board Officers for 2025 are Carol Epperley, Chair; John Seal, Vice-Chair; and Michelle Belle, Secretary. The motion carried.

Meeting attendees included: Carol Epperley, Chair; John Seal, Vice-Chair; Michelle Belle, Secretary, and Marlene Watson, County General Registrar.

Visitors: Daniel Riggleman, IT Manager

Approval of Minutes: There were no minutes to approve.

Reports/Updates:

- There were no reports/updates

Report from the County General Registrar:

- The General Registrar presented the 2025 Budgets for the Electoral Board and the Office of the Registrar. It was properly moved and seconded to approve both budgets. The motion carried.
- The Registrar presented the names of the Election Officers for the June Primary for review. It was properly moved and seconded to approve the Election Offices for the June Primary. The motion carried.

Unfinished Business:

- Establishing an emergency plan for the county's voting precincts – there was discussion about meeting with the School Superintendent to discuss alternatives for voting precinct locations prior to the next General Election.
- Identifying/clarifying the duties of the General Registrar – tabled
- ELECT LESS Document Update – The Electoral Board met with IT Manager, Daniel Riggleman to discuss the cyber security changes for LESS. Since the last meeting the County Registrar's Office now as Wifi. In order to reach baseline, it will be necessary to update the current security measures in place in the Registrar's Office that include installing surveillance cameras and implementing a sign in/sign out protocol for



- entering/exiting the secured room. It was properly moved and seconded to approve these measures. The motion carried.

New Business: There was no New Business.

Executive Session (closed session) – There was no Executive Session

Public Comment – There was no public comment.

Date of Next Meeting – the proposed date of the next regular meeting of the Electoral Board is Wednesday, March 19, 2025, at 1:30 PM at the County Administration Conference Room.

Adjournment: It was properly moved and seconded to adjourn the meeting. The meeting adjourned at 3:47 PM.

Respectfully submitted,

Michelle R. Belle

Michelle R. Belle, Ed.D.
Electoral Board Secretary